

Northern Ontario Service Deliverers Association

2015 Annual General Meeting

Thunder Bay, Ontario—April 15, 16 and 17, 2015

Resolution # 2015- 1

Originator:

Report/Background:

Date: April 17, 2015

Moved By: IAIN ANGUS

Seconded By: LORRAINE AELICK

BE IT RESOLVED THAT the minutes from the NOSDA AGM dated April, 2014 held in Sault Ste. Marie, Ontario be adopted as recorded.

CARRIED X DEFEATED DEFERRED TABLED

Northern Ontario Service Deliverers Association

2015 Annual General Meeting

Thunder Bay, Ontario—April 15, 16 and 17, 2015

Resolution # 2015- 2

Originator: CAO Group

Report/Background: Social Assistance Management System (SAMS) Software Delays

Date: April 17, 2015

Moved By: MORLEY FORSTER

Seconded By: BARBARA MARLOW

WHEREAS the Ministry of Community and Social Services has launched a multi-year Social Services Solutions Modernization Project (SSSMP) to enhance the delivery of social assistance through technology and business renewal; and

WHEREAS the stated objectives of the project are to improve customer service through adopting new technology, streamlining business processes, implementing policy and program changes, better manage client data and enhancing audit capacity; and

WHEREAS CMSM/DSSAB's are working in a close partnership arrangement with MCSS to ensure the successful implementation of the new Social Assistance Maintenance System; and

WHEREAS NOSDA has expressed deep concerns regarding the structure and implementation of the Social Assistance Management System (SAMS), and

WHEREAS the Ministry of Community & Social Services has provided some initial mitigation funding, and

WHEREAS it is not fair or reasonable that NOSDA members are incurring more ongoing costs associated with SAMS implementation and these costs cannot be considered part of the 50:50 administration formula.

THEREFORE BE IT RESOLVED THAT NOSDA requests the Government of Ontario assume 100% responsibility for all the short and long-term costs associated with the implementation of the government's new software system.

CARRIED X DEFEATED DEFERRED TABLED

Northern Ontario Service Deliverers Association

2015 Annual General Meeting

Thunder Bay, Ontario—April 15, 16 and 17, 2015

Resolution # 2015- 3

Originator: CAO Group

Report/Background: 2015 NOSDA and Child Care Position and Resolution

Date: April 17, 2015

Moved By: BARRY BALTESSEN

Seconded By: JANET GAWNE

WHEREAS It has been 8 years since the release of the Pascal Report “*With our Best Future in Mind*” and the Ministry of Education has continued to transform the Early Years System for children and their families; and

WHEREAS the Ministry continues to reiterate their commitment to stabilizing and enhancing the licensed child care services for children from birth to age four and has identified the early years as the most important in child development and has a profound and long-lasting impact on their future development and well-being; and

WHEREAS despite the Provincial commitment to stabilizing the licensed child care system, licensed child care in Northern Ontario still remains a fragile system and the viability of child care providers has been further threatened by the migration of 4 and 5 year olds into the school system; and

WHEREAS the current system of funding for licensed child care only provides sufficient funding to provide quality, licensed child care for approximately 20% of the children aged 0 to 4 years.

THEREFORE BE IT RESOLVED THAT NOSDA fully supports a child care system that provides access to all children, regardless of family income and circumstance, and seeks continued and substantial investment from Ontario to develop such a system.

CARRIED DEFEATED DEFERRED TABLED

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2015 Annual General Meeting

Thunder Bay, Ontario—April 15, 16 and 17, 2015

Resolution # 2015- 4

Originator: CAO Group

Report/Background: Request to Redefine 'Deep Core Need' as Applied by MMAH

Date: April 17, 2015

Moved By: BARBARA MARLOW Seconded By: MIKE HORNER

WHEREAS a major issue related to affordable housing in the North is that the Province and the Federal governments are not investing in housing in areas where affordable housing is needed, causing affordable housing shortages and

WHEREAS this is due to the inherently flawed application of current definition of the so-called 'deep core housing need' in a formulaic fashion that does not take into consideration what has been learned about how this allocation model and previous allocation models (population, unit counts, etc.) are inappropriate for the realities of the North and likewise for most Southern Ontario Service Managers with a large rural component;

THEREFORE BE IT RESOLVED that that the Ministry of Municipal Affairs and Housing address the fundamentally flawed Deep Core Need definition and that NOSDA work with MMAH to develop a valid, funding formula approach, appropriate for rural and Northern Ontario.

CARRIED DEFEATED DEFERRED TABLED

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Resolution # 2015- 5

Originator: CAO Group

Report/Background: Homelessness Data Collection in Northern Ontario

Date: April 17, 2015

Moved By: IAIN ANGUS Seconded By: LORRAINE AELICK

WHEREAS NOSDA received funding from the Community Development and Homelessness Partnering Directorate (formally Homelessness Partnering Strategy) of Human Resources and Skills Development Canada to prepare a pre-feasibility report on the implementation of the Homeless Individuals and Families Information System (HIFIS); and

WHEREAS this project was successfully completed in July, 2014; and

WHEREAS it was found that the HIFIS system, as a shelter-based system, does not take into account the issue of 'hidden homelessness' and thus has limitations in relation to its inability to track homeless persons in Northern and rural areas; and

WHEREAS most Northern Ontario communities do not have any homeless shelters;

THEREFORE BE IT RESOLVED that the following recommendations be adopted:

That the Federal and Provincial Governments work with NOSDA, Northern and rural communities to develop a more robust homelessness data collection system to enable greater service system management of the homeless population; and

That we ensure that the definition of homelessness being developed by the Provincial Expert Advisory Panel on Homelessness is reflective of northern and rural experiences of homelessness;

And That NOSDA members, in partnership and cooperation with the Federal and Provincial Governments increase their respective and collective understanding of homelessness through:

- ensuring service managers have the administrative capacity to collect and analyze homelessness data across Northern Ontario
- the development of reliable, accurate and meaningful homelessness data in Northern Ontario
- the facilitation of sharing and analysis of homelessness data in Northern Ontario,
- working in partnership with the Ontario Federation of Indigenous Friendship Centres to ensure service providers have cultural awareness training as it relates to the collection, application and use of homelessness data pertaining to aboriginal peoples, particularly the use and understanding of the term 'Aboriginal Indicator' when using HIFIS; and

That NOSDA share this report with its partner organizations and others as appropriate

CARRIED DEFEATED DEFERRED TABLED

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Resolution # 2015- 6

Originator: CAO Group

Report/Background: NOSDA Housing and Homelessness Plan Roll Up

Date: April 17, 2015

WHEREAS part of the NOSDA Strategic Plan 2013-2016, included a section whereby Service Managers expressed an interest in having a Pan-Northern Roll-Up of provincially mandated Housing and Homelessness Plans and

WHEREAS the initial Roll-Up was prepared by a consortium consisting of NOSDA, Housing Services Corporation, and the Ontario Municipal Services Association in the spring of 2014 to identify common patterns, concerns, programming, and advocacy themes across Northern Ontario and

WHEREAS material in that Roll-Up document was provided by Northern Ontario DSSABs in order to share objectives and strategic actions as well as identify areas of common concern; and

WHEREAS this roll-up was successfully completed in November, 2014; and

WHEREAS there were four areas where there was universal consensus among all NOSDA members.

THEREFORE BE IT RESOLVED that the following recommendations be adopted by NOSDA members:

That NOSDA members be encouraged to employ an Integrated Service Delivery approach and share best practices in the delivery of social housing when and where possible; and

That NOSDA and its members advocate for Investments in Affordable Housing; and

That NOSDA members promote the development/creation of Supportive Housing/Housing with Supports with community partners/stakeholders (e.g. LHIN's, CCAC's, MMAH, MCSS); and

That NOSDA members encourage the preservation of existing housing stock within each member jurisdiction and across Northern Ontario

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Resolution # 2015- 7

Originator: CAO Group

Report/Background: DSSAB Capital Borrowing from Infrastructure Ontario

Date: April 17, 2015

Moved By: IAIN ANGUS

Seconded By: JOE KRMPOTICH

WHEREAS DSSABs are corporations created pursuant to the District Social Services Administration Board Act (the “**DSSAB Act**”) and

WHEREAS DSSABs are also governed by Parts I, III and VII of the Corporations Act (Ontario), and.

WHEREAS DSSABs have been provided with Natural Person Powers and can contract in their own names, including contracting to borrow funds; and

WHEREAS DSSAB’s are not eligible to access Infrastructure Ontario (IO) funds for any of its programs(social housing(development or renovation),the capital development of child care centres, construction of mandated, or Emergency Medical Service bases in rural communities, etc.): and

WHEREAS District Social Service Administration Boards are unique to Northern Ontario and it is discriminatory that our members cannot access IO funds the way other CMSM’s and municipalities can.

THEREFORE BE IT RESOLVED THAT the Ministry of Infrastructure amend the Ontario Infrastructure and Lands Corporations Act in order for District Social Services Administration Boards (DSSABs) to be eligible applicants under the Infrastructure Ontario Loan Program to provide DSSABs with the necessary financial stability needed in order to undertake capital works projects within their mandate.

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Resolution # 2015- 8

Originator: CAO Group

Report/Background: NOSDA Request to Align DSSAB and Municipal Council Terms

Date: April 17, 2015

Moved By: MIKE HORNER Seconded By: MORLEY FORSTER

WHEREAS there is a major inconsistency between the Municipal Act and the DSSAB Act in the definition of the end of a municipal council term and the end of a DSSAB Board term; and

WHEREAS the inconsistent definition results in a gap between the end of a Municipal Council term which is November 30th and the December 31st end of term for DSSAB Board members; and

WHEREAS a municipal appointed councilor to the DSSAB Board who does not seek reelection or is defeated in the election, cannot represent their municipality at the DSSAB Board after November 30th; and

WHEREAS this may leave the DSSAB Board with not enough members to run a Board meeting in the month of December as the DSSAB Board members do not get appointed until January of the following year; and

WHEREAS Municipal and DSSAB terms ought to coincide to ensure a smooth transition in representation and to ensure accountability and transparency for both the province and the municipalities that the DSSAB is representing; and

THEREFORE BE IT RESOLVED THAT NOSDA requests that MCSS amend the Regulation 278/98 made pursuant to the DSSAB Act to align DSSAB Board terms with Municipal Council terms as set out in the Municipal Act in time for the 2018 Municipal Election or state in the Regulation that the DSSAB Board will not meet in the month of December of an election year; and

That copies of this resolution be distributed to all DSSABs and the Ministers of Municipal Affairs and Housing and Community and Social Services.

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Resolution # 2015- 9

Originator: CAO Group

Report/Background: Ministerial Clarification of Ontario Municipal Partnership Fund (OMPF) and District Social Service Administration Boards

Date: April 17, 2015

Moved By: BARRY BALTESSEN Seconded By: LORRAINE AELICK

WHEREAS NOSDA questions the net result of the published reports of the uploading of municipal service costs, and

WHEREAS recent Ministerial correspondence may be misrepresenting the true nature of the uploads and the OMPF reductions that many Northern Ontario municipalities have experienced; and

WHEREAS the OMPF program has been significantly restructured since the 2012 Review and

WHEREAS the provincial uploading was tax neutral but by no means were there any savings to the municipalities as the province reduced the OMPF by the same amount of the provincial upload; and

WHEREAS it is difficult to discuss the OMPF and the implied savings with our municipal partners when both the municipal partners and the DSSAB's cannot interpret the provincial calculations.

THEREFORE BE IT RESOLVED THAT the Ministry of Municipal Affairs and Housing and the Ministry of Finance hold a meeting to discuss the OMPF calculations and the provincial uploads with NOSDA and its constituent members, and

FURTHER BE IT RESOLVED THAT every effort be taken to ensure wide spread agreement on the results

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Northern Ontario Service Deliverers Association

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Resolution # 2015- 10

Originator: CAO Group

Report/Background: NOSDA Executive and Staff Expense Policy

Date: April 17, 2015

Moved By: IAIN ANGUS

Seconded By: BARBARA MARLOW

WHEREAS it is appropriate to develop a policy that governs reimbursement of expenses occurred on behalf of NOSDA, and

WHEREAS a review of the expense policies of all DSSAB's and the City of Greater Sudbury was undertaken in February, 2015, and

WHEREAS that review provided NOSDA with an indication of the acceptable expense levels supported by its members,

Therefore be it resolved that the Northern Ontario Service Deliverers Association (NOSDA) reimburse staff and contracted individuals for any out-of pocket expenses, which have been incurred in the performance of their regular duties or on approved NOSDA travel, provided that the amounts claimed are deemed reasonable under the circumstances; and that

Members of NOSDA executive will be reimbursed for travel expenses based on the travel policies of the DSSAB/CMSM they represent; and

That Executive members of NOSDA will be reimbursed for travel on NOSDA business with the exception of the Annual General Meeting; and

That travel costs associated with the NOSDA Annual General Meeting will be covered by the DSSAB/CMSM the Executive member represents.

All others will be reimbursed based on the rates set and updated from time to time in the procedure attached and posted on the NOSDA website.

Northern Ontario Service Deliverers Association

NOSDA

Human Resources Policy	Effective Date: May 1, 2015
Subject: Travel Expenditure	Replaces: New
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POLICY

It is the intent of the Northern Ontario Service Deliverers Association (NOSDA) to reimburse staff and contracted individuals for any out-of pocket expenses, which have been incurred in the performance of their regular duties or on approved NOSDA travel, provided that the amounts claimed are deemed reasonable under the circumstances.

In establishing these rates NOSDA has reviewed the expense policies of all DSSAB's and the City of Greater Sudbury.

Members of NOSDA executive will be reimbursed travel expenses based on the travel policies of the DSSAB/CMSM they represent. The executive members of NOSDA will be reimbursed for travel on NOSDA business with the exception of the Annual General Meeting. It is NOSDA's expectation that travel costs associated with the NOSDA Annual General Meeting will be covered by the DSSAB/CMSM the executive member represents.

All others will be reimbursed based on the rates set in the procedure below

PROCEDURE

Business travel will take place in the most economic and time efficient manner.

- NOSDA will not reimburse any personal expenditure, which is not allowable under CRA rules.

Expense Reports

- Travel accounts must be submitted within 60 days and cannot be accumulated. Expense reports not submitted on time may not be reimbursed. Any expenses for the calendar year must be submitted before January 15th of the following year or will not be reimbursed.

Receipts

- All expenditures for which reimbursement is requested must be supported by original detailed receipts (not just credit card receipt).
- Should the original receipt not be available, a short written explanation should be noted on the expense claim. Payment of such an expense is at the discretion of the approving authority.
- Items for which receipts are not available such as gratuities and **kilometrage** should be deemed reasonable under the circumstances.

Use of Personal Vehicle

- Compensation for the use of an employee-owned vehicle will be made based on the **kilometrage** rates below. These rates are all-inclusive (usage, fuel, insurance, etc.):

<u>Km Driven per Calendar Year</u>	<u>Rate Paid</u>
0 to 5,000 km	\$0.45 per km
5,000 km +	\$0.45 per km

- No reimbursement shall be made for traffic or parking violations, or items normally covered under a comprehensive personal vehicle insurance policy, or any insurance deductibles.

Accommodation Expenses

- The expenses actually incurred for overnight accommodations will be reimbursed provided that the standard accommodation is considered reasonable by the approving authority.

Meal Expenses

- The maximum per meal and/or per day is outlined below and includes all taxes and gratuities.

For travel within District		For Travel outside the District	
Breakfast	\$10.00	Breakfast	\$12.00
Lunch	\$15.00	Lunch	\$15.00
Dinner	\$25.00	Dinner	\$30.00
Total	\$50.00	Total	\$57.00

- Receipts will not be required.

Parking

- Parking fees incurred when traveling on NOSDA business are considered to be an eligible expense. Receipts are required for reimbursement.

Non-Reimbursable Expenditures

- Travel Expenses will not reimburse for the following types of expenditures:
 - Alcoholic Beverages
 - Dry Cleaning/Laundry
 - Entertainment

CARRIED X DEFEATED DEFERRED TABLED

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Resolution # 2015- 11_____

Originator: AGM FLOOR

Date: April 17, 2015

Moved By: LORRAINE AELICK

Seconded By: JIM WHIPPLE

THAT THIS MEETING BE ADJOURNED.

CARRIED X